## **Escrow Open**

Your mortgage broker or lender will send Lake Union Escrow a request to open a new escrow file for your transaction.

## In Process

Once we receive the loan documents from your lender, we will send you a settlement statement for your review and contact you for an appointment.

## **Signing Appointment Scheduled**

When you come in you will be signing:

- A HUD-1 Settlement Statement
- Lake Union's Escrow Instructions
- Additional Closing Documents (depending on whether you are buying or selling, obtaining financing, etc.)

You will need to bring:

- Photo ID
- If you are the seller and would like us to wire transfer your proceeds, bring your Bank Name, Routing Number, and Account Number.

## **Day of Closing**

On the day of closing, the Deed of Trust and any other documents that are to be recorded with the County are sent to the courthouse. Once we receive notification that the have been recorded, and we receive funds from the lender, that transaction is officially closed. The funds will be disbursed and a Final Settlement Statement will be mailed to the client.